

TEAM CAPTAINS

READ THE FOLLOWING
INSTRUCTIONS AND REMEMBER
THAT ALL PLAYERS PAY
DOUBLE THE FIRST
TWO WEEKS

2022 – 2023 SEASON

TEAM CAPTAIN INSTRUCTIONS

1. Read the section titled Team Captain Responsibilities found in the League Rules section included in this folder. Team Captains should know the Rules.

2. Team folder;

- A. Schedule for this season on website, sunday9ball.site
- B. Copy of the League Rules on website.
- C. 1 Blank Roster Sheets
- D. 22 Score Sheets
- E. 22 Envelopes
- F. Map of Locations

3. Player fees will be \$7 per player/per week. The first two weeks of the League, each player pays \$14. The extra \$14 is applied to the last two (2) weeks. Player point money is based on the amount collected during the season. If a sub or any other player does not pay for their self, they are not entitled to any player point money. The person who pays for them, should get the money. The first two weeks of the season all envelopes must have \$70 in them, this pays the first two and last two weeks. Thereafter the team envelope must have \$35. Anything less than this, will incur a \$5 late charge. If not paid and not collected, it will be deducted from the team point money at the end of the season. **IF TEAM FORFEITS, FEES MUST BE PAID.**

4. Rosters should be turned in as soon as possible but no later than the 4th week. This helps us make the reporting status used on the website. Any additions or deletions can be made on the weekly score sheet.

5. At the end of the match, have the opposing team captain sign your score sheet. Make sure both score sheets agree! Place your original score sheet and the weekly fees in the envelope, seal it and if you want, initial the back of the envelope at the seal point. Insure your team name, number and date, is shown on the envelope. **Drop off the envelope no later than 12:00 (noon), Tuesday, at one of the drop off locations.** If you give your team envelope to someone else to drop off and it is late, **SOMEBODY IS RESPONSIBLE FOR THE LATE FEE!** The envelopes will be picked up by the League Secretary and will try to have the stats posted on the website by Thursday. **THE DROP OFF LOCATIONS ARE ARNIES and the MOOSE LODGE.**

6. You have only one (1) extra score sheet and envelope. Take care of them as best you can. If you loan one to another team captain, be sure to get one back. Score sheets are one of the most expensive costs to the League. If a question arises about the stats I need to find the correct score to verify. Please be sure that your score sheet has the date of the match played. I will save all the team score sheets for the season for any review purposes. At the end of the season and during the playoffs, teams will be given score sheets for events. A few extras might be available at the location. Check with the bartender.

7. Spell your **PLAYER'S NAME** the way you want it to appear on any plaque or trophy, **AND MAKE SURE IT IS LEGIBLE**. If your score sheet is not legible, it will be considered incomplete and you **WILL** be assessed a \$10 fee. **ASK** the player to spell it for you when in question. Spelling and legibility are the two things that cause the most problems and can result in the stats not to be updated. **Don't** have your team listed as the team that caused the delay! Just because you can read your writing, others may not.

8. Remember that after the first four weeks of the season, players must have been on your roster for one week in order to be eligible to play. The exception to this is that **BOTH** team captains may agree to allow the player to play **AND** both must initial both score sheets next to that players name.

9. THE WEBSITE IS: www.sunday9ball.site

10. Remember that I can be reached at 775-751-0340 or email to bsantoro2015@gmail.com. Ruth and Susan's numbers are shown on the website, if you have questions for them.

LET'S HAVE FUN!